



Conserving Our Land Today For Tomorrow

4833 Owen Center Road · Rockford, IL 61101-6007

(815) 965-2392, Ext 3 · www.winnebagoswcd.org

Board Meeting Minutes
Tuesday, December 16, 2025
District Office

DIRECTORS PRESENT

Justin Krohn
Jim Morrison
Mike Leick
Paul Beuth

DIRECTORS ABSENT

Sue Bates

ASSOCIATE DIRECTORS PRESENT

Dave Mullen
Dwayne Proctor
Larry McPheron (via phone)

ASSOCIATE DIRECTORS ABSENT

Judy Barnard
Harlan Tipton
Tom Walsh

SWCD STAFF PRESENT

Melisa Long
Dennis Anthony
Katie Peterson

NRCS STAFF PRESENT

Josh Franks
Colton Asche

PCM STAFF PRESENT

None

NGRREC PRESENT

Heather Herakovich

NATIONAL WILD TURKEY FEDERATION

Connor Evans

CALL TO ORDER

8:00 a.m. – Justin Krohn called meeting to order.

CONSENT AGENDA

minutes, correspondence & monthly transactions

Jim Morrison made a motion to accept the consent agenda, Paul Beuth seconded. Motion passed by unanimous vote.

REPORTS

Staff Reports

Administrative Coordinator – Melisa Long (attached)
Resource Conservationist – Katie Peterson (attached)
Executive Director/Soil Scientist – Dennis Anthony (attached)

Paul Beuth made a motion to approve the staff reports as presented, Mike Leick seconded. Motion passed by unanimous vote.

Partner Reports

- NRCS – Josh Franks, Colton Asche
- NGRREC – Heather Herakovich
- NWTF – Connor Evans

UNFINISHED BUSINESS

None

EXECUTIVE SESSION

Paul Beuth made a motion to close the meeting at 8:57 a.m. to go into an executive session to discuss personnel reviews, Jim Morrison seconded. Motion passed by unanimous vote.

Jim Morrison made a motion to reconvene the regular meeting at 9:45 a.m., Paul Beuth seconded. Motion passed by unanimous vote.

NEW BUSINESS

Payroll Adjustments

Paul Beuth made a motion to approve personnel compensation adjustments discussed in the executive session, Jim Morrison seconded. Motion passed by unanimous vote.

AFR/Two-Part Financial Management Package – 3/5 majority form – tabled on 11/3/25

- AFR is not available

Paul Beuth made a motion to postpone the AFR/Two-Part Financial Management Package – 3/5 majority form until the next meeting, Jim Morrison seconded. Motion passed by unanimous vote.

Service fee adjustments – NRI's, soil borings (Boone) & plat work and SESC inspection fee schedule

- NRI's – letters: resource concern letter - \$150, no impact letter - \$60; NRI report: ag zoned land - \$500 (0-5 acre), \$25/additional acres or part thereof, vacant land - \$350 (0-5 acre), \$10/additional acre or part thereof
- soil borings: Winnebago County work - \$550 (\$400 – District) will be proposed to the Health Department; Boone County soils work - \$500, soil plats - \$120/hour field, \$60/hour office
- SESC Inspection fees – fees adjusted to market conditions

Mike Leick made a motion to proceed with the proposed fee adjustments which will take effect 1/1/26, Jim Morrison seconded. Motion passed by unanimous vote.

SWCD & NRCS unfunded agreement

- NRCS and SWCDs have five-year Unfunded Cooperative Agreements (UCAs), which give SWCD the ability to use non-monetary federal resources, such as NRCS government vehicles, office space, and equipment usage such as NRCS government laptops with Active Directory (federal computer logon) accounts. Current UCA is expiring 12/31/25.

Paul Beuth made a motion to submit the updated information for the Unfunded Cooperative Agreement, Jim Morrison seconded. Motion passed by unanimous vote.

The next board meeting will be on Tuesday, January 20 at 8:00 a.m.

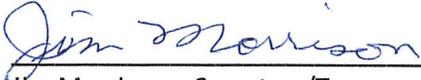
Paul Beuth made a motion to adjourn the meeting at 9:59 a.m., Jim Morrison seconded. Motion passed by unanimous vote.

ADJOURNMENT – 9:59 a.m.

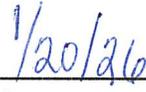
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Minutes taken & submitted by:
Melisa Long, Administrative Coordinator

Approved by:



Jim Morrison – Secretary/Treasurer



Date