



**WINNEBAGO COUNTY
SOIL AND WATER
CONSERVATION DISTRICT**

4833 Owen Center Rd.
Rockford, IL 61101-6007
P: (815) 965-2392, Ext. 3
Open Mon-Fri 8am-4:30pm
Website: www.winnebagoswcd.org
Email: kwalshswcd@comcast.net

For Office Use Only:

Date Received: _____ Report #: _____ Paid On: _____

Required information for Natural Resource Inventory Reports and Zoning Letters.

Incomplete applications will not be processed. Please allow 30 days to process your application.

Required Forms Application Checklist:

- Plat of Survey w/Legal Description
- Zoning or Land Use Petition (if not listed below)
- Site Plan/Concept Plan
- Fee and Completed Application
- Location Map (if not on above map)
- Optional EcoCAT Report Fee (*see fee schedule*)

Zoning application filed with: *(The report will be sent to the office indicated below by the SWCD Office)*

- County
- Rockford
- Loves Park
- Machesney Park
- Cherry Valley

Location of subject property: _____

(Street Address)

PIN #: 1) _____ - _____ - _____ - _____
 2) _____ - _____ - _____ - _____
 3) _____ - _____ - _____ - _____

Project Area: _____ Acres

Project/Subdivision Name: _____ **Current Zoning:** _____

Contact Information for Applicant/Petitioner:

(The SWCD Office will send a copy of the report to this listed applicant)

Name: _____
 Address: _____

 Phone #: (_____) _____ - _____
 Email: _____

Alternative/Owner Contact: (if different than applicant)

Check if a copy is to be sent to this person
 Name: _____
 Address: _____

 Phone #: (_____) _____ - _____
 Email: _____

Please indicate how you would like to receive your copy: Mail/Hard Copy Email/PDF

Type of Request: *(Check the all that apply and describe the request in detail)*

- Change in Zoning from _____ to _____
- Variance: _____
- Special Use Permit: _____
- Other: _____

Existing Land Use: (vacant, agriculture, residential, etc.) _____

Proposed Land Use: _____

Date of Public Hearing: (if known) _____

Proposed Improvements: (Check all that apply)

Planned Structures:

- Dwelling w/ Basement
- Dwelling w/o Basement
- Commercial Building
- Other _____

Open Space:

- Parks/Playground Area
- Common Open Space
- Other _____

Water Supply

- Individual/Private Well
- City/Community Water

Wastewater Treatment:

- Private Septic System
- City/Community Sanitary System

Storm Water Treatment:

- Drainage Ditch/Swales
- Storm Sewers
- Dry Retention Basin
- Wet Retention Basin
- None
- Other _____

Other Improvements Not Listed Above: (Please describe in detail below)

Existing Site Characteristics: (Check all that apply)

- Ponds/Lakes
- Floodplain/way
- Woodland
- Drainage Tile
- Building(s)
- Streams/Rivers
- Wetland(s)
- Cropland
- Disturbed Land
- Other _____

FILING DEADLINE

Any person who petitions any municipality or county agency in the District for variation or amendment from that municipality's or county's zoning ordinance or who proposed to subdivide vacant or agricultural lands therein shall furnish a copy of such petition or proposal to the District **no less than 10 days prior** to the regularly scheduled meeting of the District.

I (we) understand the filing of this application allows an authorized representative of the Winnebago County Soil and Water Conservation District to visit and conduct any necessary on-site investigations on the site which is described above. It is also understood that through this request I am giving the Soil and Water Conservation District permission to provide NRCS Wetland Inventory Information on my land in regards to the Natural Resource Information Report. I understand that this report becomes public knowledge once accepted by the District Board of Directors. Completions of this report may require 30 days as allowed under State Law.

(Petitioner) _____

(Date) _____

This report is used as a guide in making land use decisions and does not preclude further refinement of soil type boundary lines during more detailed on-site investigations. Interpretations are based on criteria established by the National Soils Handbook (USDA-Natural Resource Conservation Service) and are subject to change by this office and appropriate county agencies.

FEES:

Zoning Letters:

- Resource Concern Letter - \$100
- No Impact Letter - \$50

Natural Resource Inventory (NRI) Report:

- Ag Zoned Land – \$ 400 (0-5 acre)
 - \$20/additional acre 5-100 acres
 - \$15/additional acre 100-200 acres
 - \$10/ additional acre >200 acres
- Vacant Land – \$250 (0-5 acre)
 - \$10/additional acre over 5 acres

Optional: EcoCAT Information Only Report – \$35

ACCEPTED FORMS OF PAYMENT:

- Cash
- Check made payable to:
Winnebago County SWCD
A fee of \$25.00 will be charged for each returned check
- Credit card (Illinois E-Pay through the SWCD website at www.winnebagoswcd.org). Limited to \$1000



Winnebago SWCD fee determination are final. Reports will not be completed without payment.

The Winnebago County Soil and Water Conservation District is an equal opportunity employer. All programs and services are offered without regard to race, color, national origin, religion, sex, age, marital status, or handicap.