



WINNEBAGO COUNTY SOIL AND WATER CONSERVATION DISTRICT

4833 Owen Center Road – Rockford, IL 61101-6007
www.winnebagoswcd.org

(815) 965-2392, Ext. 3
FAX – (815) 965-2447

FREEDOM OF INFORMATION ACT

WRITTEN REQUEST FOR RECORDS

PERSON MAKING REQUEST: _____

ADDRESS OF APPLICANT: _____

PHONE: (____) _____ DATE OF REQUEST: _____

This is a request under the Freedom of Information Act. Describe in detail below the public records you are requesting and state whether you wish to inspect and/or copy such records. Copies may be subject to a fee.

The staff of the Winnebago County Soil and Water Conservation District will respond to the above request within five (5) working days from the above date unless one or more of the reasons for an extension of time provided for in Sec. 3, (e) of the Act are invoked by the District.

Signature

Applicant Name

Staff Initials

Address

FOIA Officer Contacts:

Primary - Melisa Long, Administrative Coordinator – melisalong@comcast.net

Secondary – Dennis Anthony, Executive Director – danthonyswcd@comcast.net